

REGISTRATION FORM (email fields mandatory for programme updates)**FIRST DELEGATE**

TITLE: Mr / Ms / Mrs / Miss / Dr

FIRST NAME:

LAST NAME:

POSITION:

EMAIL:

SECOND DELEGATE

TITLE: Mr / Ms / Mrs / Miss / Dr

FIRST NAME:

LAST NAME:

POSITION:

EMAIL:

THIRD DELEGATE

TITLE: Mr / Ms / Mrs / Miss / Dr

FIRST NAME:

LAST NAME:

POSITION:

EMAIL:

COMPANY NAME

POSTAL ADDRESS:

SUBURB:

CITY:

TELEPHONE:

FAX:

Register & pay by 1st January 2008 and SAVE with our Early Registration options

		No. attending	Cost
Registrations - early bird	\$610 + gst per person		
Second & subsequent	\$550 + gst per person		
Registrations - full price	\$650 + gst per person		
Second & subsequent	\$585 + gst per person		
Total			

PRIVACY ACT

Please Note: Names recorded above may, from time to time, be provided to other organization for the purpose of disseminating their product information by mail.

- I would like to change the details on my address label
- I no longer wish to receive information on future conference events
- I do not want to receive information from other organizations

What happens if I have to cancel?

Should you be unable to attend, a substitute delegate is welcome. Alternatively, a full refund less \$250 + GST service charge per registrant will be made for cancellations received in writing (email, letter or fax) up to ten working days prior to the event. Regrettably, no refund can be made for cancellations less than ten working days prior to an event. However, you will be sent the presentation notes from the conference upon request. Delegates are responsible for their own travel/accommodation bookings and no compensation will be made should the conference be rescheduled or cancelled. Please Note: GROW Ltd reserves the right to make any amendments that we may deem to be in the best interest of the conference.

HOW TO REGISTER**Step 1:** Fax your registration form to us immediately 06 870 3705

OR

Phone us and we will take your registration over the telephone 06 878 3456

OR

REGISTER ONLINE:
www.nfpconference.co.nz

OR

EMAIL:
info@nfpconference.co.nz

OR

POST: Send your registration form to:

GROW LIMITED
95 Havelock Road
Havelock North**Step 2:** A tax invoice will be issued upon receipt of registration. Please follow up your registration with payment. Payment must be received before the event to secure your place.**HOW TO PAY**

Our preference is for you to pay by direct credit or by crossed cheque. Registration is for named delegates only and cannot be shared.

Either:

DIRECT CREDIT

Direct credit to our bank account (please supply details of remittance)

BANK: The National Bank, Hastings
ACCOUNT NAME: GROW LIMITED
ACCOUNT NUMBER:
06-0645-0400060-001**PAY BY CHEQUE**

Post a crossed cheque payable to GROW LIMITED.

QUESTIONS?

Email: info@nfpconference.co.nz

Copyright 2007 Grow Limited

**NATIONAL NOT-FOR-PROFIT
SECTOR CONFERENCE****MANAGING AND GOVERNING
FOR THE SOCIAL GOOD****Essential Skills for Not-for-Profit Leadership**

13 – 14 MARCH 2008, War Memorial Conference Centre, Marine Parade, Napier.

www.nfpconference.co.nz

**Develop the skills needed to
succeed in the competitive
Not-For-Profit sector**

In our ever changing and fast moving world, learning new skills and accessing professional development are important for everyone involved in business. Not-for-Profit organisations are no different.

The 2008 NFP Conference aims to help managers, boards and leaders within non-government organisations learn practical skills. With high quality speakers, the conference will inspire and provide contacts for further professional development once the conference is over.

Don't miss this great opportunity to upskill and network with other like-minded organisations.

Keynote speakers**Adam F. Blakester, Change Strategist**

Adam Blakester is known to many in New Zealand for his work on the care and protection of children as CEO of NAPCAN (Australia's National Association for the Prevention of Child Abuse and Neglect). Adam's work and qualifications include commerce, law, executive management, governance, social change and community psychology. The common ground that interests him is effective change strategy to improve the wellbeing and sustainability of our communities – from local to global.

**Melissa Clark-Reynolds**

Melissa Clark-Reynolds is widely recognized as an inspirational role model and entrepreneur. She has been involved with a range of NFPs over the past 20 years and has grown a number of businesses in the health, ACC and technology industries, including funding a rural health clinic in Vietnam in the 1990s. Melissa lives in Christchurch where she is a volunteer for Step Up and a mentor for the Christchurch Girls High Young Enterprise Scheme team. She is also one of only two New Zealand Volunteer ambassadors for Al Gore's - The Climate Project, a project she is passionate about. She is currently creating an on-line community for children that teaches about generosity and sustainability.

**Pat Snedden**

Pat Snedden is business adviser for Health Care Aotearoa, economic adviser to the Ngati Whatua o Orakei Maori Trust Board, and part of their Treaty negotiation team. He currently chairs the Housing New Zealand Corporation and the Auckland District Health Boards. Pat is a Director on the Watercare Services Board and Deputy-Chair of the ASB Community Trusts. He is the author of "Pakeha and the Treaty, Why it's our Treaty too".

Register today! Phone: 06 878 3456 or visit www.nfpconference.co.nz

MANAGING AND GOVERNING FOR THE SOCIAL GOOD

Essential Skills for Not-for-Profit Leadership

Not-For-Profit organisations are different from their commercial counterparts, yet they operate in a highly complex environment that requires application of sophisticated management and governance skills to their unique needs.

This conference identifies the tool box that not-for-profit management and governance should draw on to be successful. Combining both best practice commercial management expertise and extensive Not-For-Profit experience this conference offers insight and skill development to match sector needs.

Wednesday 12 March 2008

5.30 – 7.00

Pre-conference welcome including light refreshments at War Memorial Conference Centre. For those who arrive in Napier on March 12, an informal get-together to meet early-bird conference delegates and presenters. Delegates can also register at this time.

11.30 – 1.00

Skill Development Workshops (Select one of the following)

1. Maori Models of Governance and Organisational Development

How the principles of Maori cultural governance affect organisational governance.

2. Vision Setting and Planning for Achievement

Explore vision setting processes and a way to integrate the vision into organisational plans and action.

Adam F. Blakester

3. Negotiation in the Real World

Some key concepts and skills that can be applied in a wide range of negotiation settings to achieve better results for everyone.

Shaun Robinson

4. Strategic Financial Management

The key financial success factors to make NZ business successful. Apply some of the successes to the NFP business.

Craig Waterhouse

5. Change Management

Nothing stands still in organizations. This workshop explores change and presents a model to help lead and manage it.

1.00 - 2.00

Lunch

2.00 - 3.00

Building a Sustainable Fundraising Strategy

Steps to help NFPs secure a reliable, predictable form of income and create financial sustainability.

3.00 - 3.30

Refreshments

3.30 - 5.00

Skill Development Workshops (Select one of the following)

6. High Performing Not-For-Profits

What does it take to fly? A look at the performance ingredients for NFPs. Providing tools to help you reflect on organisational effectiveness as well as opportunities to identify what's needed to take you to the next level.

Aly McNicoll

7. The Management and Board Relationships

Identify and discuss challenges in the relationship between management (essentially professionals) and directors or trustees (volunteers, with expertise in different fields or disciplines).

John Newland

8. Volunteerism

Management, motivation, recruitment and retention.

9. Manage Yourself, Support Others

The role of self-knowledge and personal style in management and leadership.

Trish Lui

10. Managing Clever People/Professionals

Explore some of the issues involved. Find out how to lead and manage intelligent people in the workplace to engage enthusiasm and maximise and organisation's potential.

Bernadette Doube

Thursday 13 March 2008

8.00 – 8.30

Registration - Welcome tea and coffee

8.30 – 9.00

Could It Be Any Harder? The Pressures and Issues Facing NFPs

Many of the old assumptions and "rules" that charities worked by have become defunct but many NFPs haven't quite realized this. Shaun Robinson is a 25 year veteran of the NFP sector. He shares his perspective on the issues NFPs face and the new skills sets and mind sets they must develop to face the challenges of the 21st century.

Shaun Robinson
CEO Presbyterian Support, East Coast.

9.00 – 10.00

Sustainability

Sustainability is the intersecting space where strategy is aligned with resources and capacity. Common sustainability challenges for NFPs are: a lack of clear strategy; funding that co-opts the NFP to deliver another strategy; and mission drift, where the culture and passion of the people within the organization over-rides strategy.

Adam F. Blakester
Change Strategist

10.00 – 10.30

Morning refreshments

10.30 – 11.30

Good Governance and the Partnership with Management.

This session will introduce the key principles of good governance in an NFP environment and discuss how they contribute to organisations achieving great results. Particular emphasis will be placed on the relationship between board and senior managers and how to make this a productive and creative partnership.

Graeme Nahkies
Director, Boardworks International

6.00 - 7.30

"Welcome to Hawke's Bay"

Refreshments at the Napier Museum. You are encouraged to attend this event to receive a gift of treats produced within the Hawke's Bay region.

7.00

Dine at leisure in one of Napier's many fine restaurants (Delegate's own cost)

Friday 14 March 2008

8.30 – 9.00

Reconvene - tea and coffee available

9.00 – 10.00

Meaningful Organisations - Lessons from Entrepreneurship

- the value proposition
- reason for being
- organising for success
 - * leading
 - * governing

Melissa Clark-Reynolds

10.00 – 10.30

Morning Refreshment

10.30 – 11.30

What We Want, What We Don't Want and What We're Afraid of

A panel discussion on the expectations of various funders of Not-For-Profits

11.30 – 12.30

Kawanatanga/Rangitiratanga - Te Tiriti in action in the public sector

Pat Snedden

12.30 – 01.30

Lunch

01.30 – 03.00

Skill Development Workshops (Select one of the following)

11. Pakeha/Maori Partnerships

Our nation is founded on ideas of bi-cultural partnership. We struggle with this journey in the 21st century but NFPs are often at the forefront of the interface between Maori and Tuiwi.

12. Governance Frameworks

A discussion on current corporate governance trends with particular emphasis on a renewed focus on board responsibilities to add value.

Richard Baker

13. Practical HR Management

How to determine what skills/capabilities are needed; how to set performance expectations and effectively lead people; the challenges of remuneration.

Sue Whitely / Denise Mathers

14. Leading a Small Team

Explore the special challenges of leading a small team including office dynamics, workloads, who reports to whom and how to ensure that the talents of the team are recognised and utilised.

Kate Russell

15. Business Plans

A pragmatic approach to preparing a roadmap for your business and how to monitor your success.

Shaun Lines

3.00 – 3.15

Prize draw and conclusion

Shaun Robinson

Informative Speakers Include:



Shaun Robinson

Has many years experience in social services senior management and is currently CEO of Presbyterian Support East Coast. He once found himself simultaneously negotiating a multi-million dollar business deal, two related multi-employer employment agreements, his board's expectations, when he should have been home for tea, and lived to tell the tale!



Graeme Nahkies

Director of consulting group BoardWorks International. An experienced facilitator of board-level strategy and decision making processes, Graeme's particular consulting interest lies in enhancing boardroom dynamics and, in particular, the working relationships between boards and their chief executives.



John Newland

Chairman of Hawke's Bay Helicopter Trust, Director & Business Advisor. Previously chief executive of a retail cooperative and director on Boards of different companies and organizations. Currently an advisor/mentor to management, business-owners and NFPs.



Bernadette Doube

Has a governance and strategic focus in the work she undertakes coupled with extensive experience in designing and facilitating development programmes in New Zealand, Australia and the UK.



Trish Lui

Director, Catalyst Pacific Ltd. Trish has been involved in learning and development for the past 13 years with experience in the public, private and NFP sectors. She has a particular passion for coaching, both in a one-on-one relationship and working with leaders and managers to improve their coaching skills.



Richard Baker

Research and Policy Manager for the Institute of Directors. Richard has 25 years' experience in banking, finance, business valuation, and funds management, and now researches and formulates governance policy.



Craig Waterhouse

Currently CFO of Farmlands Trading Society, previously a partner in a chartered accountancy practice, and Director of Finance for New Zealand Breweries. Previously owned own retail business, past board-member of Softball New Zealand.



Kate Russell

CEO, Cystic Fibrosis NZ. Kate has worked in the NFP sector for 12 years, in positions with Presbyterian Support, The Order of St John, CCS Disability Action and as a private consultant. Member of the Fundraising Institute National Board for 4 years, now sitting on the National Ethics Committee.



Aly McNicoll

Principal consultant of Credos Associates. Over the last 13 years worked with a wide variety of NFP organisations throughout NZ, Australia and the Pacific. Aly is also a senior lecturer on the Graduate Diploma in Not for Profit Management at Unitec Institute of Technology in Auckland.